

JOB DESCRIPTION: DIRECTOR OF TRADITIONAL MUSIC

FIRST UNITED METHODIST CHURCH, EASLEY

Employee Type: Part-Time Salaried

Supervision

The director's immediate supervisor is the Senior Pastor. The director may also speak with his or her assigned S-PRC liaison or the S-SPRC with specific concerns that cannot be addressed by their immediate supervisor. The director is the immediate supervisor of the organist and any paid guest musicians.

Qualifications

It is preferred that the Director of Traditional Music should have a degree in music and/or prior experience in leading chancel choirs. The director should demonstrate Christian values, both in his or her professional and private life. The director should have a passion for choral music and a thorough understanding of its effective implementation in a United Methodist worship service. The director should possess a desire to nurture the spiritual growth of the congregation and members of the ensembles.

Position Description

The Director of Traditional Music leads the chancel music ministry of First United Methodist Church. This includes working with the Senior Pastor, staff, and lay leaders to develop a well-rounded music ministry for the traditional worship service and other special services as they occur. This will include regular Wednesday rehearsals, "warm-ups" before services, and leading the chancel choir during the primary services on Sundays.

Primary Duties

1. The Director's primary responsibility is the instruction and direction of the chancel choir in the traditional worship services.
2. The Director will select music, conduct a weekly rehearsal and direct the choir during regular and special services.
3. The Director will collaborate with the Senior Pastor, Organist and the Worship Committee to increase the effectiveness of the ministry.
4. The Director will remain flexible to the planning of, and participation in, special services.
5. The Director will maintain the church's library of traditional music.
6. The Director will have the freedom to innovate by implementing additional musical instruments or ensembles as requested, desired or needed.
7. In order to maintain a maximum proficiency in the areas of their responsibility, all employees are expected to participate in appropriate continuing education and/or training events approved by the Senior Pastor.

8. The Director shall give the Senior Pastor adequate notice of planned absences. (See *Personnel Policies and Procedures*, Section V. L.)

9. The Director may be asked to perform additional duties at the request of the Senior Pastor or the S-PRC.

"I have read this Job Description and agree to the duties and expectations."

Employee Signature

Employee Name (Please Print)

Date